

Step By Step CEC Registration Form

Child's Full Name _____

Birth date _____ Age _____ Sex _____

Child's Social Security Number _____

Child's Information:

Child lives with (circle one):

Both Parents

Mother

Father

Other: _____

Custodial Parent Name(s) _____

Address _____ City _____ Zip Code _____

Phone Numbers: Home _____

Father: Cell phone _____ E-

mail _____

Mother: Cell phone _____ E-mail

Father's Place of Employment _____

Location _____ Phone _____

Mother's Place of Employment/Occupation _____

Location _____ Phone _____

Non-custodial Parent Information (if applicable):

Name: _____ Relationship: _____

Address: _____ City _____ Zip Code _____

Phone Numbers: Home _____ Work _____ Other _____

(Please complete and sign second page on reverse.)

Emergency Contact Information.... IF parent can't be reached

Parents/Guardians will be contacted first.

1. Name: _____ Phone # _____

2. Name: _____ Phone # _____

List information of friends and relatives who can be reached in case of emergency, and who have previously agreed to pick up your child if necessary when a parent or guardian cannot be reached.

Name _____ Phone # _____

Relationship: _____

Name _____ Phone # _____

Relationship: _____

Name _____ Phone # _____

Relationship: _____

Physician's Name, Address & Phone _____

Insurance Company _____ Policy Number _____

Policy holder's name _____

List any allergies, chronic illnesses, medications taken regularly, physical conditions, fears or other important information this school should be aware of. Include physical and emotional health issues. Attach a separate sheet if necessary.

Person's **not** authorized to pick up the child (if any): If a non-custodial parent or other person has been denied access to a child by court order, Step By Step requires a copy of the court order regarding this matter to be maintained in the child's file in the Step By Step office. Please attach a picture or detailed descriptions of persons not permitted to pick up the child.

1. Name _____ Relationship _____
Description _____

2. Name _____ Relationship _____
Description _____

Signature _____ Date _____